

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	330282
2	Name of the School as per affiliation letter of CBSE:	NOTRE DAME ACADEMY
3	Address of the School:	NTPC P.O. BARH DIST - PATNA, BIHAR - 802113
4	Standard/level/class up to which the school is running:	LKG - XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	10282300808
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	PATNA NOTRE DAME SISTERS SOCIETY
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION
10	Location of school	Outside the municipal limits of any town/city.

Lishu M. Manjusha P
(Signature of Principal) 29/1/19

[Signature]
29/1/19
Dist. Education Officer
PATNA

(Signature of D.E.O.)
/First/Second/Third Secretary (Education)

Principal
Notre Dame Academy
NTPC, Barh P.O.
Patna Dt., Bihar 803213

APPENDIX-III

11	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	NO (under process)
12	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
13	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	18225
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	ALLOTMENT
18	Name of the Owner/Lessee of the land in respect of point-16 above:	NTPC BARH
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	N/A
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES (NTPC Engineer)
21(a)	If yes the date of last inspection:	16/01/2019
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES(NTPC BARH)
22(a)	If yes the date of last inspection:	16/01/2019
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES (CMO RANABIGHA, BARH)
23(a)	If yes the date of last inspection:	15/01/2019
INFORMATION REGARDING THE STAFF		

Sister M. Manjushree
(Signature of Principal) 29/1/19

Principal
Notre Dame Academy
NTPC, Barh P.O.
Patna Dt., Bihar 803213

S. D. Singh
29/1/19
Dist. Education Officer
(Signature of D.E.O.
/First/Second/Third Secretary (Education))

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
27	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
<p><i>Sister M. Manjusha</i> 29/1/19 Principal Notre Dame Academy NTPC, Patna P.O. Patna Di.</p>		<p><i>Sister M. Manjusha</i> 29/1/19 Pr. Notre D. NTPC Patna Di.</p>
PART-B		
(This part to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>850</u>		Date of Issuance <u>29/1/19</u>
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO
		<p><i>Sister M. Manjusha</i> Dist. Education Officer Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT FIRST /SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY</p>
		<p style="text-align: right;">Counter Signature</p> <p style="text-align: right;">(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY (*Not Below the rank of a Group-A Gazetted Officer)</p>

Sister M. Manjusha
(Signature of Principal) 29/1/19
Principal
Notre Dame Academy
NTPC, Patna P.O.
Patna Di., Bihar 803213

Sister M. Manjusha
29/01/19
Dist. Education Officer
PATNA
(Signature of D.E.O.
/First/Second/Third Secretary (Education))